Department of Business Studies
Guidelines for the Registration of Summer-2020 semester

1. **Deadlines and other related information for the Registration of Summer 2020 semester.**

Events	Description
Registration for Summer 2020	From **21 June2020 up to 30 June, 2020**
Payment of Registration Fee	Student can register by **paying only Registration Fee Tk. 5,000.** Students will follow the **Payment Schedule.**
Offering of Credits	**9 credits per student will be offered**.
Class will start	**01 July 2020**

Be sure to clear all your previous dues before registration.

2. **Process of Online Registration:**

- Students will fill out the **Registration Form**;
- Pay the **Registration fee** through online banking channel or bKash.
- Please mention the **Transaction ID** in the Registration Form;
- After payment, student will send the filled out **Registration Form** to the batch advisers **E-mail**.

3. **Payment Process:**

Payment can be made through any one of the following two payment methods:

1. Payment through online banking channel from any bank to following account number:

Bank: **Trust Bank Ltd., Dhanmondi Branch, Dhaka**
Account name: **State University of Bangladesh**
Account number: **0014-0210001544**
Routing number: **240261188**

(Students should mention their SUB ID & Name on the deposit slip).

OR,

2. Through bKash using following process:

Payment-->01674003746-->amount-->reference (Your name and ID)

Feel free to call 01766663207 Mr. Harun-Or-Rashid, Accounts Dept., SUB for any payment related issue.

Payment Schedule, Department of Business Studies

Program: Bachelor of Business Administration (BBA)

54 Batch(Summer-2020)		
Credit	**9 credit**	**Last date of Payment**
Semester Fee	5,000	
Tuition Fee @ Tk. 3,250/-	29,250	
Total Payable	**34,250**	
Installment wise payment		
1st installment: Semester fee	5,000	21st June to 30th June, 2020
2nd Installment Total Payable	10,000	16th July, 2020
3rd Installment total payable	10,000	10th August, 2020
4th installment total payable	9,250	3rd September, 2020
Grand Total Amount Payable	**34,250**	

N.B. As Per Policy all Students are eligible for waiver on tuition fee.

Payment Schedule, Department of Business Studies

Program: Masters of Business Administration (MBA)

31, 52, 54 Batch(Summer-2020)				
Credit	**9 credit**	**12 Credit**	**15 Credit**	**Last date of Payment**
Semester Fee	5,000	5,000	5,000	
Tuition Fee @ Tk. 3,250/-	29,250	39,000	48,750	
Total Payable	**34,250**	**44,000**	**53,750**	
Installment wise payment				
1st installment: Semester fee : 5,000	5,000	5,000	5,000	21st June to 30th June, 2020
2nd Installment Total Payable	10,000	13,000	16,500	16th July, 2020
3rd Installment total payable	10,000	13,000	16,500	10th August, 2020
4th installment total payable	9,250	13,000	15,750	3rd September, 2020
Grand Total Amount Payable	**34,250**	**44,000**	**53,750**	

N.B. As Per Policy all Students are eligible for waiver on tuition fee.

Department of Business Studies
Advisors List for Registration

BBA & MBA Program, Summer-2020

SL.	Advisor	E-mail	Phone	Batch
1.	Dr. Md. Aftab Anwar Associate Professor	anwar@sub.edu.bd	01552417 955	44 and All previous batches
2.	Mr. Md. Zakir Hossain, Assistant Professor	zakir@sub.edu.bd	01923799056	MBA
3.	Ms. Nipa Saha, Assistant Professor	nipa@sub.edu.bd	----	50, Intern (43 batch)
4.	Mr. Mohammad Raihanul Hasan Senior Lecturer	raihanul@sub.edu.bd	----	45
5.	Ms. Sayaka Zaman, Lecturer	sayaka@sub.edu.bd	----	46
6.	Ms. Umma NusratUrme, Lecturer	urme@sub.edu.bd	----	47, 48, 49
7.	Mr. Hasibul Islam, Lecturer	hasibul@sub.edu.bd	----	51, 52
8.	Ms. Mahzabeen Faruque Lecturer	mahzabeenf@sub.edu.bd	----	53
9.	Ms. Rian Binte Kamal Lecturer	rian.kamal@sub.edu.bd	----	54 (Newly admitted students)

STATE UNIVERSITY OF BANGLADESH

DEPARTMENT OF BUSINESS STUDIES
COURSE OFFERING FOR BBA PROGRAM
SUMMER-2020

SL	Course Code	Remarks
Batch 44		
Specialization: Finance		
1	FIN-452: Corporate Finance (MZH)	
2	FIN 454: Security Analysis & Portfolio Mgt. (NPS)	
3	FIN-459:Working Capital Management (Treasurer Sir)	
Specialization: Marketing		
1	MKT-451: Consumer Behavior (MFQ)	
2	MKT-452: Marketing Research (RAH)	
3	MKT 456: Brand Management (SAZ)	
Specialization: HRM		
1	HRM-451: Manpower Planning (AAN)	
2	HRM-454: Compensation Management (HSI)	
3	HRM-452: Conflict Management (UNS)	
Batch 45, 46		
1	ACT-304: Auditing & Taxation (RBK)	
2	BUS-307: Business Policy and Strategy (DAK)	
3	ECO-304: Economic Geography (SAZ)	
Specialization: Marketing (Min 10 students)		
1	MKT-454: Promotional Management (MFQ)	
Speciation: HRM (Min 10 students)		
1	HRM-456: Strategic HRM (UNS)	
Speciation: Finance (Min 10 students)		
1	FIN-451: Bank Management (NPS)	
Specialization: Accounting (Min 10 students)		
1	ACT-458: Intermediate Accounting (Treasurer Sir)	
Batch 46, 47, 48, 49		
1	FIN-303: Financial Market & Institutions (NPS)	
2	BUS-306: Project Management (DSA)	
3	MKT 302: Marketing Management (SAZ)	
Batch 50		
1	ACT-203: Cost & Managerial Accounting (MZH)	
2	ECO-201: Microeconomics (RAH)	
3	HRM-201: Human Resource Management (AAN)	
Batch 51		

1	ACT-202: Accounting–II (RBK)	
2	BGD-201: Socio-Eco Studies of Bd. (ATK)	
3	SOC-201: Industrial Psychology & Sociology (UNS)	
Batch 52		
1	ACT-101: Accounting –I (RBK)	
2	BUS-102: Business Communications (HSI)	
3	ENG-102: Communicative English (52,53)	
Batch 53		
1	MGT-101: Principles of Management (NPS)	
2	MAT-102: Business Mathematics (RBK)	
3	ENG-102: Communicative English (MFQ) (52,53)	
Batch 54 (new students)		
1	*New Students will take courses of Batch 53	

State University of Bangladesh
Department of Business Studies
Registration Form Summer-2020

Date: / /

Student's ID number: Program: ☐ BBA ☐ MBA(Regular/Evening/Executive)

Student's name:

Guardian's name:

Guardian contact no.: Student contact no.:

E-mail:

Relationship with the guardian: ☐Father ☐Mother Other (Specify)……..…

Advisor's name:

First installment (5000 Tk) payment Info:			
Bank Transaction ID:		Or, Bkash Transaction ID:	
Transaction Date:			

Sl. No	**Course Code**	**Course Title**	**Cr. Hr**	**Sec**	**Put Tick √**
1					General/ Retake
2					General/ Retake
3					General/ Retake
4					General/ Retake
Total Credit:					

Course Codes (Current Semester)						

…….
Advisor's Signature with Date

…….
Student's Signature with Date