

State University of Bangladesh (SUB)

Student Code of Conduct for Online Classroom & Professional Behavior

Students are expected to be respectful of the online classroom environment with suggested academic etiquette & the following online professional behaviors:

1. In case of dress decorum, clothing that is inappropriate for the online classroom is hats, shirts with offensive logos or messages, ripped or torn clothing, etc.
2. Be respectful of your classmates and teachers. Allow others to speak, invite others to share, and respect other's ideas.
3. Please keep distractions to a minimum or mute your microphone, while your classmates and teacher can hear noises in your environment such as dogs barking, family member conversations, TV sounds, whispering, chewing, sneezing, and tapping your pen or pencil, etc.
4. It is required that you be active on camera the entire time that the class is in session.
5. Avoid side conversations and multitasking, and try to save your meals and snacks for between your classes.
6. All communications with other online students in any forum, such as course related email, discussion post, etc., must be polite, courteous, and respectful.
7. Students should phrase communications with faculty and staff in a polite and courteous manner appropriate for speaking to adults. The tone of emails and phone conversations must be respectful.
8. Students are not to use obscene, profane, threatening, or disrespectful language or images in any communications with faculty and staff. These actions are prohibited.

The Proctorial Team
State University of Bangladesh